HODA RAHMANI

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EDUCATION

Interactive Media Design Diploma | May 2022 – Present
Algonquin College, Ottawa, ON
GPA: 3.5/4
Main Courses: Web Development, Content Management, UX/UI Design and Graphic Design

Bachelor of Industrial Engineering | Sept 2012 - Aug 2016
Ghiaseddin Jamshid Kashani University, Iran
GPA: 3.25 / 4

PROGRAM-RELATED SKILLS

Programming Languages: HTML, CSS, JavaScript, Java (Introductory), Introduction to Database (SQL).**Tools:** VS Code, GitHub, Eclipse, pgAdmin III, pgModeler.

Content Management Systems (CMS): WordPress, Drupal, Shopify.

UX/UI Designs: Design Web and Mobile user interfaces, wireframes, user research, Personas research, information architecture, designing Creative Brief, Mood-Boards, Mind-Maps and User Journey.
Tools: Miro Board, Adobe XD.

Design Concepts: Prototyping, Wire framing, Storyboarding, Sketching, and Branding.

Graphic Design: Creating designs by using computer software packages. **Tools:** Adobe Photoshop, Adobe Illustrator, Adobe InDesign.

Photography and Video Foundations: Fundamental of photography and videography, Editing Photos and videos. **Tools:** Adobe Lightroom Classic, Adobe Premiere Pro, Adobe After Effects, Adobe Audition.

ADDITIONAL QUALIFICATIONS

- Excellent interaction design skills that will help to define, visualize, validate and communicate design solutions.
- Passionate, fast learner and compatible in dynamic and creative work environments.
- Excellent organization, planning and multi-tasking skills to manage multiple facets of the project and priorities in a fast-paced environment, in a timely manner.
- Excellent verbal and written communication skills to be able to communicate and collaborate effectively with different units at all levels.
- Strong team player with a professional and organized approach to work.
- Takes initiative and effectively prioritizes conflicting workloads to meet tight deadline.

ACADEMIC PROJECTS

Design and Create a website for a business – Design Foundation, UX Design and Web Development
Project started with designing a Creative Brief, Personas research, Mood-Board, Mind-Map, User Journey, wireframes, and ended up to launching a website using HTML/CSS.

Personal domain / Web Portfolio – Content Management System
Published web content on WordPress, Drupal and Shopify.

Photography Portfolio - Photography
Created a portfolio using Adobe Portfolio, populated with selected photograph shot during the semester.

Movie Poster – Designed in Photoshop
Designed a creative poster for a horror movie.

Creating an Avatar – Designed in Illustrator
Designed an Avatar/Logo in three different scales for an application.

ADDITIONAL WORK EXPERIENCES

Tehran Institute of Technology (Nov 2016 – Mar 2020)
- *Office Administrator   - Art Department Advisor*

3-4 years administrative role and Customer Service related experiences.
Performed general office administrative duties such as:
- Maintaining and overseeing the daily operations of the office and managing moving schedules.
- Multitask and ability to resolve issues and make an effective decision in fast-paced environment.
- Responding to customer inquiries by phone, email and/or in-person, identifying the needs of the clients, and providing the best possible solution to their queries.
- Excellent Knowledge of Microsoft Word, Excel, PowerPoint, Outlook.

Novin Insurance Agency (Jun 2014 – Nov 2015)
Insurance Agency Employee
- Identifying and issuing various types of insurance and maintaining bookkeeping systems
- Develop marketing strategies and promote all types of new insurance contracts

VOLUNTEER AND CO-CURRICULAR ACTIVITIES

After two months internship at a Direct Assessment Services organization (DAS Certification), with collaboration of this organization, we held ISO (9001:2015) training course for junior industrial engineering students, in my previous university.